



TRUSTEE VACANCY

The Sickle Cell Society is looking to recruit two trustees to help shape the strategic direction of the Society building on excellent progress over the last 5 years.

About the Sickle Cell Society

The Sickle Cell Society is the only national charity in the UK that supports and represents people affected by a sickle cell disorder to improve their overall quality of life. The Society's aim is to support those living with sickle cell, empowering them to achieve their full potential.



The Role of the Board of Trustees

The role of the trustee board is to receive assets from donors, safeguard them and apply them for the charitable purposes as declared in the objects of the Society. The trustee board must always act in the interests of the Society exercising the same duty of care that a prudent person of business would in looking after the affairs of someone for whom he/she had responsibility. The trustee board must act as a group and not as individuals.

The Role and Responsibilities of a Board Trustee

As a Trustee, you will work alongside other Society board of trustees and staff. You will share responsibility with other trustees for the decisions made by the board and for the success of the organisation.

Each trustee should use specific skills, knowledge and experience to help the board reach sound decisions. You will be expected to demonstrate high standards of corporate and personal conduct.

Main Tasks

- To work with other trustees to ensure that the Society functions within the legal and financial requirements of a charitable organisation and strives to achieve best practice
- To work with other trustees to ensure that the policy and practices of the Society are in keeping with our charitable aims
- To work with trustees and staff in formulating and reviewing the strategic aims of the Society

Main duties

- To safeguard the good name and values of the Society
- To ensure the financial stability of the Society
- To ensure that financial controls and systems of governance and risk management are robust and in place and reviewed
- To contribute to the strategic direction of the Society, setting overall policy, defining goals, setting targets and evaluating performance
- To be accountable for the Society's objectives and ensure you act in the best interests of people with sickle cell and their families
- To attend meetings of the board of trustees and other events and meetings as appropriate
- To take part in training sessions provided for the benefit of the trustees
- Maintain good relations with fellow trustees and with staff

Person Specification

- A good understanding and commitment to the aims and mission of the Society
- A background in business, the public sector including charities and/or other experience relevant to the Society's development
- Experience of a senior trustee role or similar governance or board experience
- A willingness to devote the necessary time and effort to the work of the Society
- A good understanding of and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Integrity
- Strategic vision
- Good interpersonal skills
- Sound judgement and maturity
- Ability to think creatively
- An ability to work as a member of a team



Person Specification (continued)

At this time, the Society would particularly welcome applications with experience of:

- Financial management
- Charity leadership
- Fundraising
- Communications and marketing
- Understanding of national and local voluntary sector

Time Commitment

Trustees are expected to attend an induction session at the Society offices prior to attending their first board meeting. Board meetings are currently held on the last Thursday of each month at the Society offices, in the early evening.

The expectation is that trustees will attend all board meetings.

Period of Appointment

Successful trustees will be appointed for a 3 year term from date of commencement

To Apply

Before applying, please read the following documents:
(also found here: www.sicklecellsociety.org/trusteevacancy/)

- Signed Accounts
- Articles of Association
- Code of Conduct

Interested applicants should send their CV with a covering letter addressed to the Sick Cell Society Chair, Kye Gbangbola, providing details of your interest in sickle cell disorder and what skills, experience and personal qualities you will bring to the board of trustees, together with details of two referees.

Applicants are subject to relevant disclosure and barring (DBS) checks and to written references.

*Please submit CVs and a covering letter to Miriam Williams:
miriam.williams@sicklecellsociety.org*

